

IDAHO MOUNTAIN RECREATION HOW TO SUBMIT TRIPS FOR TRIP LEADERS: TRIP DESCRIPTION DECODER

Trip Leaders should provide trip descriptions in a consistent format so that the Trip Coordinator can log the trip, and submit it to the Newsletter/Calendar editor. This sheet provides the simple format to follow. There is not a "form" since the Trip Coordinator will cut and paste the trips from your emails. Here are the steps you should follow:

1. Research your trip per the IMR Trip Leader Handbook.
2. Identify the trip and date(s) for the trip you wish to lead.
3. Have your Trip Classification List handy (see Trip Leader Handbook or website pdf file called "IMR Trip Classifications").
4. Submit a simple writeup of your trip by the 15th of each month so it can be included in the following month's calendar.
5. Here is the format. See sample write-up at bottom of page:
 - a. Day and Date of Trip
 - b. Event Name
 - c. Trip Classification
 - d. Other Classification Info (Casual Pace, Fast Pace, Off Trail, Scrambling, Exploratory, etc). "Exploratory" means you have not done this trail before, it lets participants know that there might be route-finding and to not expect it to be straightforward despite your research.
 - e. A few sentences about the trip—this is your time to get the Member's interest in something they may not have known about.
 - f. Round Trip Mileage and Vertical Gain Round Trip.
 - g. Miscellaneous Issues: Is it dog friendly or kid friendly? Do you need to provide a rain date (mainly for desert trips)?
 - h. Participant Limit. 12 is usually the max for any one leader; but you may choose fewer if you have concerns about trail damage/or want fewer people to manage, or more people if you have co-leaders.
 - i. Distance to Trailhead from Boise, and type of driving environment (ie, 4WD required?)
 - j. Your name and Phone Number and Email (phone at minimum).
6. Email your info to Steve Waltari (sawaltari@yahoo.com), Trip Coordinator. He will review the trip and may have questions for you.

With all that info above, here is a sample format to send to Steve:

Saturday, May 20th. Loon Lake. Easy B, Moderately Fast. Exploratory

Join in a gorgeous hike north of McCall to Loon Lake—take in beautiful views at the Lake. We'll have lunch at the lake and then visit a 1943 crash site of a World War II bomber that also has a fascinating story behind it. We'll keep the pace somewhat lively for conditioning for bigger hikes later in the season. 13 miles/600' elev gain. Limit 12, friendly dogs welcome. 140 miles from BOI, 2WD ok. Contact Colls Back 859-2471 for details and to register.